

COVID-19 Specific Communicable Disease Management Plan



School Name: Monitor Old-Rite School

Principal: Efrosinia Barsukoff

Consulting RN, School Nurse, or Medical Professional: Marion County Public Health

Updates and Review:

All schools should use the [Ready Schools, Safe Learners Guidance](#) and consider the language in that document to be the most up-to-date. The plan below is only a template and not required for use.

Plan Component	Required	Recommendations and Considerations
<p>A protocol to notify the local public health authority (LPHA) of</p> <ol style="list-style-type: none"> 1. Any confirmed COVID-19 case(s) among students or staff. 2. Any cluster of illness among students or staff (2 or more). 	<p>See Monitor Old-Rite School COVID-19 Plan for complete protocol to notify the local public health authority (LPHA.)</p> <p>Notification will be sent educating parents/guardians by preferred method of contact about the need for them to notify the school immediately upon identification of COVID-19 in a student.</p> <p>Name and position of person responsible for notification of school and LPHA: Efrosinia Barsukoff, Principle</p> <p>LPHA: Marion County Health and Human Services</p> <p>24/7 phone number for reporting (CD Nurse): 503-588-5621</p>	<p>If anyone who has entered school is diagnosed with COVID-19, report to and consult with the LPHA regarding cleaning and possible classroom or program closure (LPHA directory).</p>
<p>Protocol for screening students and staff upon entry to school each day.</p>	<p>See Monitor Old-Rite School COVID-19 Plan for complete screening protocol.</p> <p>Primary Symptoms of Concern for screening:</p> <ul style="list-style-type: none"> ● Cough ● Fever* or chills 	<p>Schools may consider collecting information about existing conditions that cause coughing on intake forms.</p> <p>Involve school nurses and School Based Health Centers (SBHCs) in development of protocols and assessment of symptoms when</p>

COVID-19 Specific Communicable Disease Management Plan

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	<ul style="list-style-type: none"> • Shortness of breath or difficulty breathing <p>* For Entry Screening: Schools screening for fever using a thermometer is not recommended.</p> <p>Staff should visually screen students upon entry for primary symptoms of concern.</p> <p>Student or staff with any of the above symptoms should be sent home or isolated until they can go home. Review isolation procedures.</p> <p>COVID-19 symptoms may also include the following, but these are less specific and not recommended as criteria for exclusion from school alone: new loss of taste or smell, headache, muscle or body aches, nausea or vomiting†, diarrhea†, fatigue, congestion or runny nose.</p> <p>† Note that vomiting and diarrhea are listed in OAR 333-019-0010 as conditions for restriction from school, independent of COVID-19.</p>	<p>available. Consider connecting with School Nurses and other contracted RNs where available.</p> <p>Screening protocol must recognize that students and staff who have conditions that cause chronic symptoms (e.g., asthma, allergies, etc.) should not be automatically excluded from school. Cough is an exception: Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.</p> <p>For students or staff with other symptoms, see guidance from the Oregon Department of Education and the Oregon Health Authority.</p>
<p>Communication protocol for COVID-19 cases.</p>	<p>See Monitor Old-Rite School COVID-19 Plan for</p> <ol style="list-style-type: none"> 1) Communication flowchart (aka “communication tree”) showing positions, names and responsibility for communication. 2) Identified name and position of person responsible for communicating with parents, families, district officials, school nurse, and staff aligned with communication tree. 3) Script or talking points for communicating needed information. 	<p>Parents of all students who were exposed to a person diagnosed with COVID-19, and all exposed adults, should be notified within 24 hours and advised to quarantine at home for 14 days following exposure and to seek testing should symptoms develop, or as directed by public health. Any student or staff known to have been exposed to COVID-19 within the preceding 14 days will be restricted from school.</p> <p>Contact LPHA officials on what constitutes “exposure”.</p>

COVID-19 Specific Communicable Disease Management Plan

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<p>Daily logs for each stable group or each individual student to support contact tracing of cases if necessary.</p>	<p>Train staff in the importance and requirement of daily logs.</p> <p>Teacher in each class cohort must maintain daily logs to support contact tracing of cases.</p> <p>Format for daily logs for individual students or cohorts (sample attached with statement on retention and technology; link to log with statement on retention and technology)</p> <ul style="list-style-type: none"> ● Child name ● Drop off/pick up time ● Parent/guardian name and emergency contact information. ● All staff that interact with child’s stable group of children (including floater staff). <p>Maintain log for a minimum of 4 weeks after completion of the term.</p>	<p>Record keeping protocol for daily logs used in contact tracing to assist the LPHA as needed.</p> <p>Daily logs are to be turned into the front desk admin to be filed away for a minimum of 4 weeks.</p>
<p>Record of anyone entering the facility.</p>	<p>Front desk admin or any staff covering the front desk duties is responsible for maintaining daily logs.</p> <p>Format for daily log (sample attached with statement on retention and technology; link to log with statement on retention and technology):</p> <ul style="list-style-type: none"> ● Name ● Contact information ● Date of visit ● Time of entry and exit 	

COVID-19 Specific Communicable Disease Management Plan



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	Maintain log for a minimum of 4 weeks after completion of the term.	

Isolation Measures

Plan Component	Required	Recommendations and Considerations
Protocol to restrict any potentially sick persons from physical contact with others.	<p>See attached self-attestation to the existence of:</p> <ol style="list-style-type: none"> 1. Adequate supply of face coverings, including location. 2. Designated space to isolate student or staff members who develop COVID-19 symptoms. 3. Designated space for students to receive non-COVID-19 health services that is separate from COVID-19 isolation space. 	<p>Anyone developing cough, fever, chills, shortness of breath, difficulty breathing, or sore throat while at school must be given a face covering to wear, isolated from others immediately; and sent home as soon as possible.</p> <p>Anyone with these symptoms must remain home for at least 10 days after illness onset and 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. Alternatively, a person may return to school after receiving two negative COVID-19 molecular tests (PCR) at least 24 hours apart.</p> <p>Involve school nurses and school-based health centers (SBHCs) in development of protocols and assessment of symptoms, when available.</p>

Environmental Management

COVID-19 Specific Communicable Disease Management Plan

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<p>Ensure hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</p> <p>Hand washing is required before every meal and after restroom use.</p>	<p>Documented plan for ensuring student and staff hand hygiene upon entry into school.</p> <ul style="list-style-type: none"> Students will be instructed to wash hands in classroom upon entry. Hand washing stations are available in every classroom. <p>Documented plan for ensuring hand washing prior to meals.</p> <ul style="list-style-type: none"> All students have access to hand washing before breakfast/lunch/snack is served. Teachers will instruct class to wash hands prior to meals and opportunity for frequent hand washing will be provided throughout the school day. Students will be reminded through signage and regular reminders from staff of the importance of hand hygiene and respiratory etiquette. 	
<p>Appropriate cleaning and contingency plans for routine infection prevention, and for closing cohort, schools, or districts based on identified COVID-19 cases and in compliance with public health and CDC guidelines.</p>	<p>Protocol for cleaning and disinfection for routine infection prevention:</p> <p>All frequently touched surfaces (e.g., playground equipment, door handles, sink handles) and shared objects (e.g., toys, games, art supplies) will be cleaned between uses at least 3 times per day. Shared spaces (e.g. playground, computer lab) will be cleaned between groups. Routine cleaning and disinfecting should follow CDC cleaning and disinfecting guidance. Teachers and Instructional assistance will</p>	<p>Routine cleaning and disinfecting should follow CDC cleaning and disinfecting guidance, and includes cleaning classrooms between groups, playground equipment between groups, restroom door or faucet handles, etc.</p>

COVID-19 Specific Communicable Disease Management Plan

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	<p>responsible to assist with cleaning the playground between cohorts.</p> <ul style="list-style-type: none"> • When possible, windows will be open in the classroom before students arrive and after students leave. Each classroom will hold classes outside when possible and encourage students to spread out. <p>Protocol for cleaning and classroom closure in case of a COVID case in a single cohort:</p> <ul style="list-style-type: none"> • A response team will be assembled within the school and responsibilities to be assigned. Coordinate with local health officials. • Cleaning staff should clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces. • If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection. <p>Cleaning and disinfecting should follow CDC cleaning and disinfecting guidance.</p> <p>Protocol for cleaning after school-wide exposure:</p> <ul style="list-style-type: none"> • A response team will be assembled within the school and responsibilities to be assigned. Coordinate with local health officials. Dismiss students and most staff for 2-5 days to allow 	

COVID-19 Specific Communicable Disease Management Plan

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	<p>the local health officials to help the school determine appropriate next steps.</p> <ul style="list-style-type: none"> • Safety committee will prepare a response team and assign out duties and responsibilities for cleaning. • Cleaning staff should clean and disinfect all areas (e.g., offices, bathrooms, and common areas) classrooms, focusing especially on frequently touched surfaces. • If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection. <p>Cleaning supplies and gear will be located in the janitorial closet. Cleaning and disinfecting should follow CDC cleaning and disinfecting guidance.</p>	

Physical Distancing and Protection

Plan Component	Required	Recommendations and Considerations
<p>Maintain six feet of physical distance between people.</p>	<p>A minimum of 35 square feet per person is available in classrooms, cafeteria, gyms, and other building locations.</p> <p>Capacity for Elementary/Middle School Settings:</p> <ul style="list-style-type: none"> • Gym (used for PE and possibly Recess): 2816 usable ft²: no more than 80 people • Classroom 1: 767 usable ft²: no more than 21 people 	<p>Minimize time standing in hallways; consider marking spaces on floor, one-way travel in constrained spaces, staggered passing times, or other measures to prevent congregation and congestion in common spaces.</p> <p>Schedule modifications: consider ways to limit the number of students in the building (rotating cohorts by half days or full days).</p> <p>Consider usable classroom space in making calculations.</p>

COVID-19 Specific Communicable Disease Management Plan



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	<ul style="list-style-type: none"> • Classroom 2: 663 usable ft2: no more than 18 people • Classroom 3: 650 usable ft2: no more than 18 people • Classroom 4: 650 usable ft2: no more than 18 people • Classroom 5: 858 usable ft2: no more than 24 people • Classroom 6: 936 usable ft2: no more than 26 people • Classroom 7: 936 usable ft2: no more than 26 people <p>Enrollment Estimate # of Students Per Class/Cohort:</p> <p><u>Elementary: 56</u> Kindergarten: 11 1st grade: 7 2nd grade: 9 1st and 2nd Combined: 16 3rd grade: 11 4th grade: 7 3rd and 4th Combined: 18 5th grade: 3 6th grade: 8 5th and 6th Combined: 11</p> <p><u>Middle School: 13</u> 7th grade: 8 8th grade: 5</p>	<p>Establish cohorts of students using the same classrooms with the same teachers each day. Students should remain in one classroom environment for the duration of the learning day, unless this would severely impact educational needs. Teachers of specific academic content areas may rotate through student cohorts where feasible. In high schools or other settings where cohorts must change to allow individual curricula, maintain physical distancing and disinfect desks and high-touch surfaces between groups.</p> <p>Restrict interaction between students cohorts; e.g. access to restrooms, activities, common areas.</p>

COVID-19 Specific Communicable Disease Management Plan

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	<p>Below are the identified stable cohorts to ensure capability for contact tracing. These grade band cohorts are maintained throughout the year and for each special area (i.e., Recess/lunch).</p> <p>1) Pres/PreK classroom #6: 10-15 students <i>Students staggered 2-3 days per week to reduce class size</i></p> <p>2) Kindergarten classroom #1: 8 students</p> <p>3) 1st and 2nd Combined classroom #5: 18 students</p> <p>4) 3rd and 4th Combined classroom #4: 17 students</p> <p>5) 5th and 6th Combined classroom #3: 10 students</p> <p>6) 7th and 8th Combined classroom #2: 11 students</p> <ul style="list-style-type: none"> • This stable group is maintained as much as possible. <p>Note* In the event the stable cohort is changed, the SLP will need to update the contact-tracing log.</p> <p>Total of 6 classrooms. One teacher per class and each class will be supported by one Instructional Assistants (IAs), both to provide instructional support and in order to support/encourage physical distancing.</p> <p><u>Protocol for maintaining physical distancing requirements</u></p> <ul style="list-style-type: none"> • Students will have staggered drop-off and pick-up times by cohort and grade level. <p>o For families with multiple children in different cohorts, outdoor spaces will be utilized to maintain cohort groups and ensure student supervision</p>	

COVID-19 Specific Communicable Disease Management Plan

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	<p>Entry</p> <p>All Students and Cohorts</p> <ul style="list-style-type: none"> • Students enter from designated drop off area to classroom doors. • Students will wash hands in classroom upon entry. • Each teacher/staff member will use a sign-in/sign-out protocol to help facilitate contact tracing. <ul style="list-style-type: none"> ◦ Staff will fill in the information and not allow a shared pen/paper. ◦ Hand sanitizer will be available at reception to use in conjunction with arrival/dismissal and sign-in/sign-out. • Hand sanitizer dispensers will be placed near all entry doors and other high-traffic areas. • Share with families the need to keep drop-off/pick-up interactions as brief as possible. • Mark specific areas and designate one-way traffic flow for transitions of traffic for vehicles and on-foot. <p>Dismissal</p> <ul style="list-style-type: none"> • Students will stay in a single stable continuous cohort throughout the day. • Outdoor spaces will be utilized during pick-up to maintain cohort groups with supervision to maintain social distancing. • The teacher will walk their cohort to designated waiting area for pick up to maintaining appropriate physical distancing. • Upon release students will go directly to their departure point from campus. 	

COVID-19 Specific Communicable Disease Management Plan

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	<ul style="list-style-type: none"> ● Classroom: Assign seating to maximize physical distancing and minimize physical interaction. ● Transitions/Hallways: Hallway traffic direction marked to show travel flow. <p>Classroom line up: students line up in cohort classes outside and in the gym in designated areas, keeping more than 6 feet between cohort group/each other.</p> <p>*Line up areas are to be marked with visual cues to indicate adequate physical distance.</p> <ul style="list-style-type: none"> ● Personal Property: Each classroom will have a limit on the number of personal items brought into school. A full list will be sent home prior to class starting with allowable items (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, etc.). If personal items are brought to school, they must be labeled prior to entering school and not shared with other students. ● Restrooms: Restrooms will be cleaned daily. Cohorts will have designated restroom schedules alleviating waiting and large groups. Restrooms will have a limit of 3 students at a time. If this cannot be maintained, the restrooms will be cleaned multiple times throughout the day. 	
Face coverings for staff and students.	<p>See Monitor Old-Rite School COVID-19 Plan.</p> <p>Protocol for regular communication to staff, parents, families and students on appropriate use of face coverings.</p>	<p>See ODE/OHA guidance on face covering, shields, and masks.</p> <p>Staff who interact with individual students in less than six feet must wear masks.</p>

COVID-19 Specific Communicable Disease Management Plan



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	<p>Documented communication templates for staff on use of face coverings.</p> <p>Documented communication templates for parents, families, students on expectations for face coverings. See COVID-19 Communication attachment.</p> <p>All communications must include statement that children under age 12 and those who cannot reliably wear face covering without constant supervision (e.g., some students who experience disability) should not wear a face covering or other covering; face coverings must never be worn by children while sleeping.</p>	<p>Staff who support personal care, feeding, and any 1:1 sustained contact with a student.</p> <p>Staff who interact with multiple cohorts should wear a face covering in accordance with CDC guidelines.</p> <p>Students in grades 6-12 years and over may wear face coverings if they are able to wear them appropriately (i.e., not touch the face covering, change it if visibly soiled, etc.). If face coverings are worn, they should be washed daily or a new covering worn daily.</p> <p>Note: Students who cannot reliably wear face covering without constant supervision (e.g., some students who experience disability) should not wear a face covering; face coverings must never be worn by children while sleeping.</p> <p>Provide disposable face coverings and instructions on appropriate face covering use to students, parents, families and staff (available on OHA website.)</p>

- Current COVID19 outbreak or conditions in your local community support you moving forward with your plan, subject to changing conditions.

I certify that I have received, carefully reviewed Monitor Old-Rite School communicable disease management plan, including all links and attachments, and I agree to work with them on ongoing COVID-19 mitigation efforts. [Electronic LPHA signature:]

Attestation to the truthfulness of the plan: [Electronic School signature: Olga Barsukoff, Secretary]